



Residential Child Care Licensing Advisory Committee Meeting Minutes

November 10, 2022

9:00 a.m. - 11:00 a.m.

Physical Location:

4431 S 2700 W, Room 104A. Taylorsville, UT 84129

The audio recording of the meeting can be found on our website childcarelicensing.utah.gov or on the Utah Public Notice Website at utah.gov/pmn/.

Members Present: Holly Kingston, Alanna Brickley, Bree Murphy, Kristy DeGraaf

Members Excused: Kristyn Rose

Members Absent: Julie Backlund, Tyson Schwab, Sonia A. Arias

Executive Secretary: Simon Bolivar

WELCOME

Holly Kingston welcomed everyone and started the meeting at approximately 9:00 a.m.

APPROVAL OF MINUTES

It was noted that the minutes from the September meeting were approved via email.

COMMITTEE VACANCIES

There is an opening for a *Certified Residential Child Care Provider*

NEW BUSINESS

Changes to Unannounced Inspections due to Federal OCC audit:

- Due to a Federal Office of Child Care audit, Child Care Licensing will check all rules for compliance, including paperwork rules at both Announced and Unannounced Inspections. It was asked when the changes would begin and it was stated that the new assessment started already due to the requirement to respond to the audit in a timely manner and institute the changes.

Adding Immunization training as an additional training topic:

- The audit also required that disease control and prevention as immunization training be included as an additional training topic for all license types. Although immunizations are part of rules for some license types, all rule types are required to take this additional training. Bree Murphy proposed to add immunization training as an additional training topic to the rules and Alana Brickley seconded the motion. The vote was unanimous to add to the rule.

CCL no longer taking payments by mail:

- Payments for Child Care Licensing will no longer be taken by mail. All funds may be paid online using the website. Due to a lack of staffing, low numbers of payments being received as cash, check or money orders, and because the online payment system is safe and effective, CCL will no longer take payments in the form of cash, checks or money orders.

PUBLIC COMMENT

There was a public question about the ability to open a second residential facility. CCL will allow a provider to open a second facility as long as the following are in place:

- A Provider designee to act on behalf of the provider when the provider is not at the facility
- The home is owned by the provider
- All rules and regulations are followed including local laws and ordinances.

If towns or cities have issues with allowing additional facilities, providers can reach out to the PFCCA for support in working with local officials.

****There was a break from approximately 9:50 am to 10:25 am***

AGENCY AND COMMITTEE REPORTS

Child Care Licensing

- Office of Licensing Report - The CCL website has had a remodel. There is a website for the Division of Licensing and Background Checks (DLBC.utah.gov) and the CCL website now has translation ability for 7 languages. (childcarelicensing.utah.gov)
- Compliance grant report - Sarah Atherton announced that they are working with 18 providers to complete the payment works account in order to complete grant contracts and many have already completed contracts and the work. Receipts can begin to be processed and the instructions on what receipts will be accepted and how they will be accepted can be found in the contracts under special revisions - attachment B.

Office of Child Care

- COVID relief funding will continue through September of 2023. ARPA funding will continue through 2024. Payments for provider fees to CCL will continue through the next federal fiscal year. There is also a possibility that the stabilization grant will continue after September in a step down / phase out process.
- Other Opportunities include 1) an Employer/childcare grant to help businesses offer childcare benefits for employees, 2) Mental Health Supports for caregivers, 3) Expanding Child Care Assistance for DWS customers getting training, and 4) An Infant/Toddler Materials Grant to support providers with a foundational or building quality rating with CCQS. The materials grant will be available starting January 1, 2023.

- Professional Development - Stimulus Scholarships will be expanded to include other license types. The Professional Development Incentive is changing to allow participants to apply without meeting work requirements.
- CCQS - Family Child Care applications are now open and Intensive Coaching is available to help providers improve CCQS ratings.

Utah Afterschool Network - There was no representation from UAN

UPCOMING MEETINGS

January 12, 2023	9:00 a.m. - 11:00 a.m.
March 09, 2023	9:00 a.m. - 11:00 a.m.

To request reasonable accommodations to attend or fully participate in these meetings, please contact Kimberly Rice at (385) 232-0745 or via email at: krice@utah.gov.