



**RESIDENTIAL CHILD CARE LICENSING  
ADVISORY COMMITTEE MEETING MINUTES**

18 November, 2021

Physical location:

4431 S 2700 W, Room 104A. Taylorsville, UT 84129.

The link to watch and listen to the meeting;  
<https://us02web.zoom.us/j/88289149134>

**Members Present:** Dale Smith, Holly Kingston, Alanna Brickley, Melissa Monsivais, Sonia Arias.

**Members Excused:** None

**Members Absent:** Victoria Sanchez

**Executive Secretary:** Simon Bolivar

**WELCOME**

At 9:05 a.m., Dale Smith welcomed everyone and started the meeting.

**APPROVAL OF MINUTES**

The minutes from the September meeting were approved via email.

**COMMITTEE VACANCIES**

There is a vacant position for a pediatrician and two parents.

**NEW BUSINESS**

**Committee chair and vice chair election**

- There was no quorum. The election will be reviewed and discussed on the next meeting.

**Current COVID-19 emergency procedures status report (Simon Bolivar)**

- Providers are required to adhere by the rules. CCL highly recommends providers the use of masks as well as getting vaccinated, but the use of masks in the facilities is not required. Vaccinations for children 5 years old and older are highly recommended. Comments were addressed and discussed.

**Feedback and ideas for COVID-19 and Compliance grants (Simon Bolivar)**

- New grants will be available only for situations regarding COVID-19 and compliance with the rules. CCL is asking the committee members and providers to provide feedback and ideas during this meeting or any other time to the committee chair and vice chair, or Simon Bolivar, or via email at [childcarelicensing@utah.gov](mailto:childcarelicensing@utah.gov). Questions and comments were addressed and discussed.

**Possibility for 14 and 15 year old individuals to be caregivers. (Simon Bolivar)**

(See handout for more information)

- Simon presented a report provided by the National Center on Early Childhood Quality Assurance about the minimum age requirements from licensing regulations for home and center child care providers. Questions and comments were answered and discussed.

- The minimum age requirement for an individual to be a caregiver will continue to be 16 years old.

**Interim legislative committee proposed statutory changes**

- Simon explained that legislators have been meeting constantly regarding a new proposed bill about child care issues. Some new ideas were brought up and presented at the Economic Development and Workforce Interim Committee. However, some of the ideas the Department is in disagreement with, are: Increasing the number of children in care for which a person does not need to have a license, and the imposing statute stating that residential certificate providers can only care for two children under the age of 2.
- CCL encourages the committee members and providers to participate and contact their legislators in order for them to make an educated decision. Questions and comments were answered and discussed.

**Committee members comments and recommendations - None**

**Public Comment**

None

**AGENCY AND COMMITTEE REPORTS**

**Child Care Licensing – Simon Bolivar**

- Licensors will continue to ask for a picture ID during inspections.

**Office of Child Care – Karrie Phillips**

- The CCQS observed 16 center programs in September, scored in October, and had new rating affect on November 1st. Eleven programs scored high quality and two scored high quality plus.

Thirty one environment skill observations were conducted during the month of November, 97% of the observations met or exceeded the scores required for high quality.

Quality assesments were conducted on twelve school age programs, 86% of them received high quality scores.

OCC had twenty seven programs. Nineteen centers received obsevation and eight family child care programs are scheduled to be score on November 19, 2021.

Applications for all eligible centers will be available in Januany of 2022. Applications for family child care programs are open now through December 31, 2021. The programs that apply now will not receive observations and will be scored with a temporary framework and could get a certified foundation of quality or building quality rating. In additon, family child care programs that apply now will have the opportunity to apply for a rating with observation to be able to get a high quality or high quality plus rating first. Most applications will become available during the month of March. Questions were addressed and answered.

- Stabilization grant: The current operations grant will be ending in December, 2021. Applications for the Stabilization grant will be available on the CAC website on December 1, 2021. This application is open to Licensed Centers, Licensed Family Child Care, DWS Approved Exempt Centers, DWS Approved Exempt School Age

programs, Licensed Out of School Time programs, and Residential Certificate holders. Programs that submit an application will be paid \$250 per child/per month based on their licensed capacity, for the term of the grant or until funds are gone. Funding can be used for any personnel cost, rent and mortgage, supplies and materials, any maintenance, and mental health. Providers will have to report how the money is being spent. This information will be sent to providers by the end of November, 2021. Questions were addressed and answered.

- Professional development funding opportunities:
  1. Quorum eLearning Membership (free online ECE training). Requirements: working in an early childhood area/field, and have a profile on the CAC website.
  2. Early Education Payback Program / up to \$3,500 per semester/college tuition for people working in an early childhood program. Requirements: Work 15 hours a week during a semester in Licesed Centers, Licensed Hourly Centers, Licensed Out of School Time, Licensed Commercial Preschool, Licensed Family Child Care or Residential Certificate program. Also, maintain at least a C- in their courses. More information and how to apply will be sent in the week of November 22.
  3. Career Ladder Approved College Course Scholarship / up to \$750 per course, up to 12 credit hours / per semester. Requirements: Maintain at least a C- in the course.
  4. Conference Registration Scholarship / up to \$500 only for the registration for a local or national conferece.
  5. Program Accreditation Reimbursement Grant / up to \$2,500/program/year. The application is available now on the OCC website.
  6. Professional Development Incentive COVID-19 Relief Bonus / \$250/level. Caregivers, instructors, teachers, or anyone that works in a program that qualified for the PDI will receive \$250 per level when they move up a career ladder level in addition to the incentive they already have. Questions were addressed and discussed.

**UDOH Assistant Attorney General – Brittany Huff – Open Public Meetings Act Training**

- This training was provided for the committee members. The Open and Public Meetings Act (OPMA) requires that members of a public body be provided with annual training on the requirements of the OPMA (Section 52-4-104).

**ASSIGNMENTS**

None

Dale Smith ended the meeting at 11:06 a.m.

**UPCOMING 2022 MEETINGS**

January 13, March 10, May 12, July 14, September 8, November 10.  
9:00 a.m. – 11:00 a.m.

To request reasonable accommodations to attend or fully participate in this meeting, please contact Jacqueline Macias at (385) 320-2147 or via email at [jmacias@utah.gov](mailto:jmacias@utah.gov).

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.