



RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE MEETING MINUTES

14 July, 2022

9:00 a.m. – 11:00 a.m.

Physical location:

4431 S 2700 W, Room 104A. Taylorsville, UT 84129.

The audio recording of the meeting can be found on our website at childcarelicensing.utah.gov or on the Utah Public Notice Website at utah.gov/pmn/.

Members Present: Holly Kingston, Sonia Arias, Alanna Brickley, Kristyn Rose, Kristy DeGraaf, Tyson Schwab, Julie Backlund.

Members Excused: None

Members Absent: None

Executive Secretary: Simon Bolivar

WELCOME

At 9:05 a.m., Holly Kingston welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the May meeting were approved via email.

COMMITTEE VACANCIES

There is a vacant position for a certified child care provider.

NEW BUSINESS

Proposed rule changes report update (Simon Bolivar)

- The proposed rules that were submitted last year were placed on hold because of the merger of the two departments, now they have been posted on our website.
- The new proposed rules from the March and May meetings have not been through the rule making process. However, some of the proposed policies have been implemented. A list of all the rules that have been approved will be presented in the next meeting. No comments or questions were addressed.

Report on increased capacities process (Simon Bolivar)

- Due to the passage of H.B 15, we have discussed the ability to have providers take care of more children. We are allowing child care providers to open a second facility. Providers can now have two licenses on their name and must be at the facility 50% of the time each week to make it easier to manage both facilities. We are still working on the rules.

- Due to the passage of H.B 15, we can now approve the capacity for providers up to 16 children depending on the square footage, ratios, etc. As fire and building code regulations state capacities of 8 and 16, we currently cannot approve capacities greater than 16 as we cannot contradict other state laws or regulations. The State Fire Marshal is willing to work with CCL to allow high quality providers to have higher capacity. Questions and comments were addressed and discussed.

Vehicle insurance for transportation of children

- The committee members discussed about the need for providers to have transportation liability insurance or to inform parents about not having it. It was suggested for CCL to create a proposed language for this item so it could be added to the CCL transportation rule. Questions and comments were addressed and answered.
 - Kristyn Rose moved to have Child Care Licensing create a proposed language for providers to have transportation liability insurance or to inform parents in writing that the provider does not have it. Alanna Berkley seconded the motion.
 - Holly Kingston opened the motion for discussion. No further discussion was made.
 - Holly Kingston asked for a vote on the motion. All members voted unanimously. Motion passed.
- Simon suggested for the committee members to do further research on transportation liability insurance and bring a report to the next meeting.

Committee members comments and recommendations

- Committee members made comments and shared personal experiences about business liability insurance.
- Simon stated that after bringing the proposed language and if the rule passes, the information will also be added to the interpretation manual.

Public Comment

- There were some comments about figuring out a way for home and center providers to work together to create more safety for child care without adding extra cost.
- Simon proposed to bring this topic to the next meeting.

AGENCY AND COMMITTEE REPORTS

Child Care Licensing

- Emergency Preparedness – Ilse Wilson (Alta Centers)
 - How can we be prepared for an active shooter? Why: We have fire and disaster drills, but we don't have a drill for an active shooter. How: Create an outline, reach out to officials in your city for a consult. What: Run, hide, and fight. Comments and questions were addressed and answered.
 - Ilse Wilson asked if active shooter can be added to the rules. Jody Zabriskie recommended for this item to be added to the next meeting agenda for further discussion.
- Suicide Prevention – Simon Bolivar

- The state has participated in the new nationwide hot line for suicide prevention. The number is 988 and will be available on July 17, 2022.
- With the merger of the Department of Health and Human Services, we are no longer just the Department of Health, we are now the Department of Health & Human Services. Committees now represent the Department of Health & Human Services. Simon Bolivar is the new Office of Licensing Director, his previous position as Child Care Licensing Administrator will not be filled.
- The online Pre-Service training for new caregivers is working very well. This policy was implemented to help us be more efficient. The rules and proposed changes will be presented on the next meeting.
- Compliance Grant – Sarah Atherton
 - Contracts are being created by priority. HVAC and shade structures first because of heat, cushioning and play equipment will be next.
 - About 630 providers will be funded. 86 contracts were processed in June 2022.
 - Due to the merger, contracts stopped being processed. We will start processing them again once we are informed to do so.
 - The state has changed the way of processing vendors. We are now working with a third party, PaymentWorks. If a provider receives an email with instructions to set up a PaymentWorks account, they need to follow through with it. This account must be set up before a contract can be granted.
 - Everyone will be awarded one item. If we were able to fund the first priority we would stop scoring or continue until an item can be granted or it was determined that the application was not fundable.
 - We are letting providers know if they were approved by sending them a contract. The goal is to have contracts done by the end of August 2022 but it might take longer. Please give us time for this processing, a lot of phone calls or emails requesting the status of the applications will slow the process. We ask for everyone to be patient.
 - Providers will be given 180 days from contract execution to complete all projects.
 - SAM account is not needed for this grant, but it might be needed for a different grant.
 - For questions, please contact Sarah Atherton at 801-842-1422 or satherton@utah.gov.

Office of Child Care – Karrie Phillips

- Bonus:
 - Youth and Early Care Workforce Bonus will be paying \$2,000.00 to staff and caregivers in regulated child care programs.
 - Applications will be open from July 19, 2022 through August 31, 2022.
 - To apply, the individual must register online to have an account and enter their background check number in order to be associated with their program. Comments and questions were addressed and answered.
- Stabilization Grant:
 - The last day to apply will be July 31, 2022.

- Subsidy changes:
 - Beginning August 1, 2022, OCC will pay the initial registration fee for subsidized children. Up to \$40.00 for family child care programs and up to \$50 for centers. Questions were addressed and answered.
- Child Care Quality System (CCQS):
 - Observations have been completed on family child care programs. 21 out of the 25 received observations high enough to receive a high quality rating.
 - These programs will be scored on July 20, 2021 and the ratings will be effective on August 1, 2022.
 - The goal is to open it up for all family child care programs in November 1, 2022.
 - Applications for centers are open now.
 - We are implementing our first intensive coaching group. The application is open now to all eligible centers. The application closes on July 15, 2022 at 5:00 p.m.

Utah Afterschool Network – Anna Sanders

- The Annual Jump Start Conference will be in person on November 4th and 5th. Registration opens on August 9, 2022. Registration link: <https://utahafterschool.org/program-resources/calendar-and-events/uan18th-annual-jump-start-coference>.

ASSIGNMENTS

- Simon Bolivar will bring a list of all approved rules to the next meeting.
- CCL will create a proposed language for providers to have transportation liability insurance or to inform parents in writing that they don't have it.
- Committee members will do further research on transportation liability insurance and bring a report to the next meeting.

Kristyn Rose moved to adjourn the meeting. All committee members agreed to close the meeting, the meeting was adjourned at 11:15 a.m.

UPCOMING 2022 MEETINGS

September 8, November 10.

9:00 a.m. – 11:00 a.m.

To request reasonable accommodations to attend or fully participate in this meeting, please contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.