



**RESIDENTIAL CHILD CARE LICENSING  
ADVISORY COMMITTEE MEETING MINUTES**

10 March, 2022

Physical location:

4431 S 2700 W, Room 104A. Taylorsville, UT 84129.

The audio recording of the meeting can be found on our website [childcarelicensing.utah.gov](http://childcarelicensing.utah.gov) or on the Utah Public Notice Website at [utah.gov/pmn/](http://utah.gov/pmn/).

**Members Present:** Dale Smith, Holly Kingston, Alanna Brickley, Sonia Arias.

**Members Excused:** None

**Members Absent:** Melissa Monsivais

**Executive Secretary:** Simon Bolivar

**WELCOME**

At 9:02 a.m., Dale Smith welcomed everyone and started the meeting.

**APPROVAL OF MINUTES**

The minutes from the November meeting were approved via email.

**COMMITTEE VACANCIES**

There are vacant positions for a pediatrician, a licensed home child care provider, a certified child care provider, and a home based child care consumer.

**NEW BUSINESS**

**Committee chair and vice chair election**

- There was no quorum. The election will be reviewed and discussed on the next meeting.

**Proposed Rule Changes Public Comment Report** (Simon Bolivar)

(See handout for more information)

- A report with all the comments was presented. Questions and comments were addressed and discussed.
  - Since there was no quorum, the present members unanimously recommended that all proposed rules become effective.

**Proposed rules to facilitate preservice training** (Simon Bolivar)

(See handout for more information)

- Simon went over the rules using R430-90/50-7. Questions and comments were addressed and discussed.
  - Since there was no quorum, the present members unanimously recommended that the proposed rules go through the rule making process, and for the preservice training to be available as soon as possible.

**Proposed rule to address response to allergic reactions to foods and other allergic triggers**

**Proposed rule to address infant ratios for Residential Certificate providers**

### **Proposed rule to address feeding infants (Simon Bolivar)**

(See handout for more information)

- Simon went over the proposed rules addressing the response to allergic reactions to foods using R430-50 and 90-14, infant ratios for Residential Certificate providers using R430-50-10, and feeding infants using R430-50 and 90-24. Questions were addressed and answered.
  - Since there was no quorum, the present members unanimously recommended that the proposed rules go through the rule making process.

### **Conversation about proposed rule to address capacity for additional school age children**

(Simon Bolivar)

- Simon explained the need to start preparing for when this bill passes because some of the rules will need to change. CCL will bring the proposed rules to the next meeting. Questions and comments were addressed and discussed.

### **Conversation about proposed rule to address number of children to require a license or Residential Certificate (Simon Bolivar)**

- Simon explained that there will be a change in the current rule. There is a bill that permits in-home child care providers to have up to six children without a license. CCL will bring the proposed rules to the next meeting.

**Committee members comments and recommendations - None**

### **Public Comment**

Questions and comments were addressed and discussed during the meeting.

There were no additional public comments.

## **AGENCY AND COMMITTEE REPORTS**

### **Child Care Licensing**

- Status report on the upcoming CCL grant - Sarah Atherton
  - The preparation of the grant is still in process. Two feedback committees are needed to assist with the process, one for homes and one for centers. Questions and were addressed and answered. If anyone is interested in participating please contact Sarah at [satherton@utah.gov](mailto:satherton@utah.gov).
- Database rewrite report – Sarah Atherton
  - The programmer that was working on the provider portal is no longer working with CCL. For now the database rewrite is on hold until we get a new programmer.
- Upcoming CCL Informational Forums – Simon Bolivar
  - We will start having virtual forums after business hours for providers to participate. The participation of providers in this forums will count towards their annual training hours. All providers will be notified via email with information about the start date. Comments were addressed.
- Status report on the child care related bills that passed during legislative session – Simon Bolivar

- The Bill HB0021 addresses free testing of water for centers and schools only. Center providers will be able to use the upcoming CCL grant for remediation. Home providers will be able to use the grant for water testing and remediation. Questions were addressed and answered.
- The Bill S.B.45 is the merging of the Department of Health and the Department of Human Services. Effective July 1, 2022, CCL will be the Department of Health and Human Services. Some of the benefits of this merge are: The authority for running background checks will no longer be divided, it will be in only one department which will provide faster information. The required set of fingerprints will be the same for centers and schools.
- The Bill S.B.248 concerns background check procedures and information. This bill will be very helpful with the fingerprint process.
- The Bill H.B.15 modifies provisions related to child care. This bill increased the number of children for which an individual is not required to be licensed. The number was increased from five to seven.  
This bill removed the language for the license capacity for homes. Now CCL will be able to increase the license capacity for homes depending on their square footage and the number of caregivers.  
This bill also removed the language in statute that prohibited a residential child care provider from having more than two children younger than 2 years old. The bill states that a provider without a license cannot care for more than ten children regardless of their relationship.  
The bill also clarified the language for the cities. Cities do not have the authority to dictate what is the authority of licensing for child care providers, including the capacity. The license capacity is managed by Licensing, not the cities.

**Office of Child Care – Karrie Phillips**

- Stabilization grant: The Office of Child Care will continue to accept grant applications.
- Child Care Quality System (CCQS):
  - Applications are now available for centers. Family child care programs that submitted an application between June and December will have the opportunity to be the first ones to get a high quality or high quality plus observation. The applications will be available for those eligible programs from March 21st through April 10th.
  - Support systems have been added to help support programs that are working on getting a certified quality rating. 1. Ask an anchor – it's OCC staff available to answer questions about the observations or the Child Care Quality System (CCQS), the email address is [erfobservation@utah.gov](mailto:erfobservation@utah.gov). 2. Zoom meetings are available for anyone to assist on the first and tenth Friday of every month from 10:00 to 12:00. To receive the links for the zoom meetings email CCQS. 3. Quality improvement support groups for centers are now available. An email is sent out at the beginning of each month with all the information. 4. Quality improvement support groups for family child care will start in April.
- Professional development:
  - There are several new scholarships and support for professional development.

- Free Child Care Business Fundamental courses are currently available for centers. The courses will be available in May for family child care. Information will be sent out soon via email.

### **ASSIGNMENTS**

None

Dale Smith ended the meeting at 11:05 a.m.

### **UPCOMING 2022 MEETINGS**

May 12, July 14, September 8, November 10.  
9:00 a.m. – 11:00 a.m.

To request reasonable accommodations to attend or fully participate in this meeting, please contact Jacqueline Macias at (385) 320-2147 or via email at [jmacias@utah.gov](mailto:jmacias@utah.gov).

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.