Utah Department of
Health & Human Services
Licensing & Background Checks

Child Care Licensing GENERAL Inspection Checklist

Childcarelicensing.utah.gov

This inspection checklist is the tool CCL licensors use to ensure consistency for every inspection. (Revised 1/2024)

Facility Name:		**Facility ID:**			
Provider or Director:		**Approved Capacity:**		**Number of Rooms:**	

General Notes:

- All areas that are inaccessible to children in care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be compliant with all applicable rules during the inspection.

- *I will email you this inspection checklist after the inspection is completed*. I will send you an official inspection report once this inspection has been approved by CCL management.

- If the only rule noncompliances are documentation and/or records, please submit them to Licensing by the correction required date listed. A licensor may conduct a follow-up inspection to verify compliance and maintenance of any rule noncompliance.

- *You may submit feedback on this inspection* through your Child Care Licensing Portal or at https://childcarelicensing.utah.gov/EvalForm.html

Signature Information

Inspection Type:		**Date:**		**Time Started:**		**Time Ended:**	
Number of Rule Noncompliances:		**Name of Individual Informed of this Inspection:**					
Licensor(s) Conducting this Inspection:					**CCL Staff Observing Inspection:**		
☐	**CCL licensor reviewed compliance.**	**Sign or type name and date this inspection compliance was reviewed:**					

RULES CHECKLIST							
Rule #	Rule Description C = Compliant NC = Not Compliant NA = Not Assessed during inspection	C	NC	NA	Compliance Required By:	Corrected During Inspection	Notes
C=Compliant / NC = Noncompliant / NA = Not Assessed during Inspection							

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