



Child Care Provider Licensing Committee

MEETING MINUTES

March 14, 2024

The audio recording of the meeting can be found on our website: **childcarelicensing.utah.gov** or on the Utah Public Notice Website: **utah.gov/pmn/**.

Members Present: Jody Zabriskie, Holly Kingston, Astrid Arias, Bree Murphy, Ariel Baker for Jamie Bitton, Matt Wallace, Rebecca Szeman for Tamara Thomas, Mindy Brown, Monica Gailey, Marissa Bernards, and Alanna Brickley

Members Excused: Neil Davis

Executive Secretary: Simon Bolivar

WELCOME

- Jody welcomed everyone and opened the meeting at 9:30 am.
- Roll call was completed and 11 of 12 members or representatives were present..

MINUTES

- It was noted that minutes from January 11, 2023 were approved by email.

COMMITTEE VACANCIES

- There is currently 1 open position for a healthcare provider - Please visit <https://boards.utah.gov/s/> to apply.

AGENCY AND COMMITTEE REPORTS

Child Care Licensing - Simon Bolivar

- Thanked every member of the committee for their participation. Participation influences the lives of children and their families.
- Legislative session is over. Getting ready to implement bills that passed. Bills will be effective May 1st, but we have 150 days to get changes in place before being able to implement practices. We will present rules to the committee later regarding the passed legislative bills.

Office of Child Care - Karrie Phillips

- New Assistant Director at the Office of Child Care is Camie Galt.

- One bill passed HB461 - Childcare workers could have subsidized childcare but there is no funding attached to that bill. OCC is working with federal partners, but the bill will not go into effect on May 1st.
- Stabilization grant payments increased from March to June to 50%. It will stay at this rate until June and then it may end.
- PD scholarships funded with COVID funding ending on May 31st. Detailed list on OCC website.
- CCQS - Implementing a new policy regarding CMPs assessed on April 1st. Out for public comment now. Providers can still get rewards and intensive coaching and can reapply but cannot be High Quality or High Quality Plus. Jody asked how long it stays on there - Karrie said 1 year.

Utah Afterschool Network - Kristen Knoche

- DWS has an incentive until April 12th - school age providers funded by DWS.
- After School awards available - If you know anyone in the field who would merit an award, please go to our website and nominate them. Could be site coordinators, after school teachers, center directors, champions of after school programming, or anyone who you feel deserves the recognition.

ASSIGNMENTS / NEW BUSINESS

- Janice introduced all changes to the rules that included the supervision rule changes, HB 153 and R380-600 Administrative rule changes. (SEE HANDOUTS)
- Simon explained HB153. Unlicensed care providers can care for up to 8 unrelated children and not have a license. There is a cap of 10 (including their own qualifying children). This is only for residential care, not center based care. Unlicensed care providers will be required to have a background check through us but will not need a license if they meet the above numbers. Unlicensed providers will need a portal through us to get the background checks completed and unlicensed providers can only care for 2 children younger than age 3. Alternative Care Providers are registered with licensing and have to follow requirements and the Food Program conducts the inspections. Unlicensed providers will have no oversight or regulation.
- Unlicensed providers cannot receive subsidy payments. Only licenses, certificates, approvals and alternative care providers through licensing will get subsidy monies.
- Matt Wallace asked about the rule for background checks going back only 15 years. Simon clarified that if a person is on the abuse registry, no matter when, they will not get approved for a license. The change in the rule will not affect child safety. It is to protect people from unfair practice.

- Simon explained the supervision rule that states that providers will interact with children at least once every 15 minutes. If children are sleeping, providers need to check on them but do not need to wake them up to interact with them. Dr. Brickley wants wording in IM includes that interactive play among peers is important and adults should not intervene to interrupt that interactive play. Also include wording to specify that we do not wake children to feed, change or interact with the children.
- Holly submitted a motion to approve proposed rules and Bree Murphy seconded the motion. 10 voted yes and 1 voted nay. Motion passed 10-1.
- It was decided that rule **R430-90-7(2)(a)-(b)** has to be updated to include that Provider Designee needs to be 18 years of age or older. The person has to be an adult to be in charge. Holly Kingston motioned to approve this rule change. Astrid Arias seconded the motion. The vote was unanimous 7 - 0.
- Mindy asked if we are considering changing the number of children allowed for residential care. RC is allowed 2 extra school aged children but cannot increase above that because 9 children are required to have a Licensed Family.
- Monica asked us to put liability insurance on the agenda for the next meeting. Kim will add that to the agenda. Monica will present the conversation points.
- Kim Rice will add to each agenda the people who will be presenting each item.
- Simon stated that we are required to provide an anchor or physical location for each meeting. Starting April 9th, state employees are required to be back in the office. With employees being back in the office, conference rooms are busy. We will need people to give us notice if they are planning to show up at the anchor location. Kim will create an intake form on the website for those who want to attend in person.
- Jody asked for a Google Form to be available for anyone to add an agenda item. We will need a deadline to submit agenda items and a deadline for attending in person. The final agenda has to be posted no later than 24 hours before the meeting. Jody and Simon need 1 week to discuss agenda items. Emergency items have to go to Simon and Jody.

PUBLIC COMMENT

- There were no public comments in this meeting. Q&A questions were answered in writing during the meeting. The public can raise their hands and then Kim Rice will give them the opportunity to speak to ask questions.

UPCOMING MEETING

The next meeting will be held on May 9th, 2024 from 9:30 am - 11:30 am. Please contact Kimberly Rice at (385) 232-0745 or via email at krice@utah.gov. The anchor location will be 195 N. 1950 W., Salt Lake City, Utah, 84116

To add agenda items for the next meeting, please click [HERE](#) or feel free to contact Simon Bolivar or Jody Zabriskie to get those items added.

Matt Wallace motioned to adjourn the meeting. Holly Kingston seconded the motion and the vote was unanimous. Meeting was adjourned approximately 11:14 am.