



**CHILD CARE CENTER LICENSING COMMITTEE
MEETING MINUTES**

12 May, 2022

Physical location:

4431 S 2700 W, Room 104A. Taylorsville, UT 84129.

The audio recording of the meeting can be found on our website childcarelicensing.utah.gov or on the Utah Public Notice Website at utah.gov/pmn/.

Members Present: Jody Zabriskie, Dale Smith, Alanna Brickley, Bree Murphy, Jamie Bitton, Melissa Monsivais.

Members Excused: None

Members Absent: Matt Wallace

Executive Secretary: Simon Bolivar

AGENCY AND COMMITTEE REPORTS

Child Care Licensing

- Preservice training – Donna Thomas
 - The preservice training was implemented and is now available on the website, under Child Care Providers click on Trainings.
 - New individuals must complete this two and a half hour training to be in compliance.
 - Certificate of completion is available upon request.
 - Feedback is welcome. Questions were addressed and answered.
- CCL Grant – Sarah Atherton
 - Big thank you to everyone who participated in the process of the grant.
 - The grant was opened on Monday, May 9th, at 8:00 A.M., it was released in English and Spanish. All applications will be scored from May 24th through May 26th. Questions were addressed and answered.

Office of Child Care – Karrie Phillips

- Changes on the Stabilization grant:
 - Base rate payment increased from \$250.00 to \$350.00.
 - The enhanced payment increased from \$300.00 to \$400.00.
 - The final payment was moved from July to September 2023.
 - The grant is now open to programs who licensed after March 11, 2021.
 - Applications for the Stabilization grant will close on July 31, 2022.
- Child Care Quality System (CCQS):
 - 108 centers have been rated.
 - As of May 1, 2022, there are more programs with a certified quality rating than there were before COVID.
 - 137 family child care programs applied with the temporary framework, 69 have applied for rating with observations.

- Applications for two coaching grants for centers will be available from July 1st to July 15, 2022.
- To be eligible, the programs must have a certified building quality rating or a certified foundation of quality rating with a minimum of 60 points total.
- Applications for support on CCQS will be open the first two weeks of July 2022 and the first two weeks of January 2023.
- o Subsidy changes:
 - Beginning August 1, 2022, new children regrantation fees can be reimbursed to programs. Up to \$50.00 for centers and up to \$40.00 for family child care programs.
- o Professional development:
 - The CDA scholarship eligibility was expanded to include highschool students.
 - New training courses are available. The course calendar can be found on the CAC website.
- o Bonus for caregivers:
 - OCC is working on getting workforce bonus sometime this summer to caregivers.

WELCOME

At 11:06 a.m., Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the March meeting were approved via email.

COMMITTEE VACANCIES

There is a vacant position for a parent with a child in center-based child care, and an owner or director with at least five years of experience in an active Utah licensed child care center.

NEW BUSINESS

Proposed rule changes report (Simon Bolivar)

(See handout for more information)

- Rule changes are pending approval from the Department's Executive Director.

Proposed rule conversation for exempt facilities (Simon Bolivar)

(See handout for more information)

- Bill H.B.15 established a cap of 10 children care for at unlicensed facilities regardless of the relationship. The language will be added to the rule R430-8.
 - o Astrid Arias moved to make the proposed rule go through the rule making process. Kristyn Rose seconded the motion.
 - o Holly Kingston open the motion for discussion. No further discussion was made.
 - o Holly Kinston asked for a vote on the motion. All committee members voted unanimously. Motion passed.
 - o While both committees were combined, the explanation of the rule, the motion, and the vote were handled together.

Proposed rule change for definition of child care (Simon Bolivar)

(See handout for more information)

- Simon explained the change for definition of child care. This change affects all the rules. There were no questions or comments.

Proposed rule language for ratios (Kim Rice)

(See handout for more information)

- Kim explained the single age ratio and mixed age ratio with maximum number of children in group sizes. The displayed table will be added to the interpretation manual. Questions were addressed and answered.

Proposed rule change for the appeal to be moved from 15 to 10 working days (Simon Bolivar)

(See handout for more information)

- Due to the merging of departments, now there is only one program running appeals and we have been asked to move the request to submit an appeal to 10 working days.
 - Melissa Monsivais moved to proceed with the rule making process for the change for definition of child care, language for ratios, and the appeal to be moved from 15 to 10 working days. Bree Murphy seconded the motion.
 - Dale Smith opened the motion for discussion. No further discussion was made.
 - Dale Smith asked for a vote on the motion. All committee members voted unanimously. Motion passed.
 - Melissa Monsivais moved to adopt the new rules immediately and be provided to providers. Jamie Bitton seconded the motion.
 - Dale Smith opened the motion for discussion. No further discussion was made.
 - Dale Smith asked for a vote on the motion. All committee members voted unanimously. Motion passed.

Committee members comments and recommendations

- Simon presented and explained some questions that were submitted by committee members before the meeting.
 - Checking records while conducting inspections: Records need to be updated on time.
 - Caregiver's children: Children 4 years old and older are not counted in the ratios when the parent of the child is working at the facility. This information is reflected in the interpretation manual, section 10, page 1.
 - Items for the agenda: Please send agenda items to Jody, Jacqueline, or Simon to be approved and posted.

PUBLIC COMMENT

None

ASSIGNMENTS

None

Jamie Bitton moved to adjourn the meeting. All committee members agreed to close the meeting, the meeting was adjourned at 11:37 a.m.

UPCOMING 2022 MEETINGS

July 14, September 8, November 10.
10:30 a.m. – 12:30 p.m.

To request reasonable accommodations to attend or fully participate in this meeting, please contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.