



# Child Care Licensing Center Committee Meeting Minutes

March 09, 2023

10:30 a.m. - 12:30 p.m.

*Physical Location:*

4431 S 2700 W, Room 104A. Taylorsville, UT 84129

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## Meeting Minutes

The audio recording of the meeting can be found on our website: [childcarelicensing.utah.gov](http://childcarelicensing.utah.gov) or on the Utah Public Notice Website at: [utah.gov/pmnl/](http://utah.gov/pmnl/).

**Members Present:** Jody Zabriskie, Matt Wallace, Bree Murphy, Alanna Brickley, Jamie Bitton, Monica Gailey, Tamara Thomas,

**Members Excused:** None

**Members Absent:** None

**Executive Secretary:** Simon Bolivar

### AGENCY AND COMMITTEE REPORT

- **Child Care Licensing**

- Simon Bolivar

- expressed his profound gratitude for the Residential Advisory Committee for their hard work and dedication.
- Current Status of Rules: Due to the merger of 2 departments, there is double work. All rules have to be updated. When the rules come up, they will move to public comment. We do not know when but we will let everyone know when that happens.

- Sarah Atherton, Compliance grant report

- Last week the final contract was completed. We ended up with a little over 600 contracts. Most are close to the contract completion date. If you have questions, or you are having difficulties, please contact Sarah.
- All documentation must be submitted through the licensing portal.
- If items were \$1000 or more and needed installation, you need a licensed installer.

- **Office of Child Care - Karrie Phillips**

- Stabilization Grant - Money being spent faster than expected, OCC is working on options. 67% would like option 1 with the same payment until September and then significant drop off in payments starting in October.

- CCQS going and implemented in both centers and families. Getting positive comments. Working on simplification of website documentation submission. Coaching available.
- January - New Infant / Toddler Quality Incentive to provide supplies and equipment. Flyer on OCC website. (Providers will need Certified foundation and Certified Building to participate)
- UAEYC - March 16th and 17th / Southern Utah Early Childhood Conference April 21st and 22nd.
- Contact CAC, Reach out to URPD or go to the OCC Website for information.
- Employer Start up Grant - Covid funding for employers who want to offer benefits to employees for child care. It is being administered by the Children Service Society. Funds have to be spent by September 2024.

- **Utah Afterschool Network - No representative available**

## **WELCOME**

Jody Zabriskie called the meeting to order at 11:00 AM and conducted Roll call for members

## **APPROVAL OF MINUTES**

It was noted that the minutes from the November 2022 meeting were approved via email. There were no minutes from January to approve.

## **COMMITTEE VACANCIES**

Committee vacancies: None

## **New Business**

- SB123 <https://le.utah.gov/~2023/bills/static/SB0123.html>
  - This is a bill to consolidate the two committees into one committee. This is an effort to make the committee more efficient and effective. This will save time in duplicating information and also gives the committee authority over rules.
  - The Center Committee is renamed to the Child Care Provider Licensing Committee
  - The bill dissolves the Residential Advisory Committee
  - There will be 12 members appointed by the governor.
    - 2 Licensed Family Providers
    - 1 Residential Certificate Provider
    - 3 center providers with 5 + years of experience
    - 1 Architect
    - 1 Pediatrician
    - 1 Health Care Provider

- 1 Child Development Expert
  - 1 Parent with child in Center based care
  - 1 Parent with child in home based care
- The Center Committee remains and the other new members will need to be appointed. The committee will need new by-laws, schedules, members, etc.
- Residential members will vote on Residential related items and Center Members will vote on center items.
- The Advisory Committee will no longer meet. Current members of the Advisory Committee will need to apply in order to be appointed by the governor.
- To apply: [boards.utah.gov](https://boards.utah.gov)
- The combined knowledge and experience of the various members will help protect the health and safety of children better. Every committee member will have a voice.
- We will have to change rules to adjust for the new committee.
- Once there are new bylaws, a chair will need to be appointed.
- The CCL Interpretation Manual has been added to the website as of January 2023, using a Google link instead of PDF document. The purpose for the Google link is to accomplish “real time” updates and ease in getting information posted to the website in a timely manner.
  - The Interpretation Manual should not be printed but if it is printed, attention should be paid to the date at the bottom to ensure the latest version.
- There was a discussion about when to hold the next meeting, when terms will be ending and what changes will be added to the agenda for the next meeting. Upcoming meeting will be on the 25th beginning at 9:00 am. Vote to change the meeting was approved.
- We will welcome and start the meeting and then have agency reports before the new business.

### **Public Comment**

- No public comment

### **Meeting was adjourned by unanimous vote**

### **Upcoming Meeting - Child Care Provider Licensing Committee**

May 25, 2023

9:00 a.m. - 11:00 a.m.

To request reasonable accommodations to attend or fully participate in this meeting, please contact Kimberly Rice at (385) 232-0745 or via email at [krice@utah.gov](mailto:krice@utah.gov).