

CHILD CARE LICENSING FEE SCHEDULE (Effective July 1, 2024)

FEE	DESCRIPTION	AMOUNT
License or Certificate Fee	This is the new and renewal license or certificate fee.	\$62.00
New Center Fee	This is an additional, one-time fee for new center licenses. It includes changes of location and additional locations.	\$200.00
Center Per Child Fee	This is an additional new and renewal center license fee . It is based on the requested or approved capacity. (For example Capacity = 50 children x \$1.75 per child = \$87.50 Total)	The \$1.75 per child
Late Renewal Fee	This is an additional fee when a renewal request is received 1-30 days after the expiration of the license/certificate.	\$31.00 (Home & Center) + .75 per child (Center)
Background Check Fee	This is the background check fee. (<i>does not apply to Family, Friend, & Neighbor Providers</i>)	\$20.00 each
Fingerprint Fee	This is the fingerprint processing fee.	\$33.25 each
Fingerprint Cloning Fee	Cloning of fingerprints for individuals who have previously submitted them to a partner agency.	\$10.00 each
License or Certificate Change Fee	This is the fee for more than two changes to a license or certificate in a licensing year.	\$44.34
Additional Inspection Fee	<i>For licensed or certified providers:</i> This fee is for each additional inspection conducted for repeat noncompliance. <i>For new applicants:</i> This fee is for each additional inspection conducted for license or certificate approval.	\$35.76 each inspection
Conditional Monitoring Fee	This fee is for each conditional monitoring inspection conducted while the provider has a conditional license or certificate.	\$253.00 Centers \$245.00 Home
Civil Money Penalty (CMP)	This fee is for consecutive cited noncompliance to the same rule. The amount of the CMP is determined by the noncompliance level of the rule.	\$100.00-\$5,000.00 per instance/item
PAYMENTS		
Credit /Debit Card	Credit/debit card payments can be made online at childcarelicensing.utah.gov (The total payment amount must be at least \$5.00.)	