



# Child Care Provider Licensing Committee Meeting Minutes May 09, 2024

The audio recording of the meeting can be found on our website: **[childcarelicensing.utah.gov](https://childcarelicensing.utah.gov)** or on the Utah Public Notice Website: **[utah.gov/pmn/](https://utah.gov/pmn/)**.

**Members Present:** Jody Zabriskie, Holly Kingston, Bree Murphy, Jamie Bitton, Matt Wallace, Tamara Thomas, Mindy Brown, Monica Gailey, Marissa Bernards, and Alanna Brickley

**Members Excused:** Neil Davis, Astrid Arias

**Executive Secretary:** Simon Bolivar (excused)

## WELCOME

- Jody welcomed everyone and opened the meeting at 9:35 am
- Roll call was completed

## MINUTES

- It was noted that minutes from March 14, 2024 were approved by email

## COMMITTEE VACANCIES

- There is currently 1 open position for a healthcare provider - Please visit <https://boards.utah.gov/s/> to apply.
- Some members of the committee have terms ending and there was some discussion about the number of terms that can be served and how many years each term is. Kim Rice will research and bring back to the next committee meeting the exact terms dates for each committee member.

## AGENCY AND COMMITTEE REPORTS

### *Child Care Licensing - Janice Weinman*

- Janice stated that the rules are going through the process and she will update us when they are out for public comment.
- As of July 1, 2024, the grant funding from the Office of Childcare / DWS will stop paying licensing fees.

### *Office of Child Care - Karrie Phillips*

- Draft of the state plan for CCDF funding has been posted on the OCC website and open for public review and comments. Public Meeting will be May 30th.
- Stabilization grant payments will continue at the current rate for July and August and there may be a decreased amount payment in September depending on funding availability.

- Thank you for participating in the market rate study. 89% Centers and 86% homes. We are reviewing the data and there will be an increase effective October of 2024.
- New DWS portal going live on July 1st. More user friendly.
- DWS administrative rules are going through changes. We will be notified when proposed rules when they are available for public comment.

## ASSIGNMENTS

- Agenda items can be requested to be added to the agenda through the website [childcarelicensing.utah.gov](http://childcarelicensing.utah.gov) under the Information for Public tab and under the Child Care Provider Committee tab.
- To request to attend the committee meeting in person at the physical location, please notify Kim Rice at least 48 hours in advance (385) 232-0745 or [krice@utah.gov](mailto:krice@utah.gov)
- Moving forward, all presenter names will appear on the agenda
- Janice Weinman explained that the request to add an age in the rule for Provider Designee was not needed because R430-90-2(42) states that the Provider Designee must be an adult and an adult must be 18 years old or older.

## NEW BUSINESS

- An email was sent out stating that hard copy fingerprint cards will no longer be accepted after June 1st and an email is being sent out about some increased fees.
  - There was a discussion about getting fingerprints and the process is to
    - 1) fill out the background check form
    - 2) authorize the form,
    - 3) print the form for the individual to take to get fingerprinting done,
    - 4) pay all fees, (\$20 background check / \$33.25 Fingerprint fee) and
    - 5) make an appointment to get the prints done.
  - Keri Hamblin explained the process of cloning and asked providers to contact her either by phone or email and her email is [kerihamblin@utah.gov](mailto:kerihamblin@utah.gov).
- Monica Gailey asked for a discussion about Insurance and the difficulty providers are having because of insurance companies dropping providers due to noncompliances. It was explained that the federal requirement is to post the inspection checklists for 3 years. Although noncompliances are warnings and do not appear on the public record, insurance companies have access to those checklists. Jamie Bitton reached out to legislators for help. It was discussed that the compliance and assessment information is available to explain the differences between warnings and the different levels of risk and providers may need to appeal with their insurance companies. Jody asked the Department to review noncompliance statements to see if changes can be made to help this situation.

## **PUBLIC COMMENT**

- There were no public comments in this meeting.

A motion was made by Matt Wallace to adjourn the meeting. It was seconded by Bree Murphy and Holly Kingston. All voted in favor. Meeting was adjourned at 10:37 am.

## **UPCOMING MEETING**

- July 11, 2024 (9:30 am - 11:30 am)
- September 12, 2024 (9:30 am - 11:30 am)
- November 14, 2024 (9:30 am - 11:30 am)

To request reasonable accommodations to attend or fully participate in this meeting, please contact Kimberly Rice at (385) 232-0745 or via email at [krice@utah.gov](mailto:krice@utah.gov).