How to Create Your CCL Portal Login

1. Go to https://ccl.utah.gov

2. Click on the "Login" button at the top of the page

3. The UtahID login window will appear. At the bottom of the UtahID login window click on "Create Account"
4. UtahID opens the Utah-ID Creation form. Enter your information. Choose any Utah-ID. Your email must match a primary email associated with Child Care Licensing. If you are unsure of the primary email address associated with CCL please contact us. Contact information can be found at https://childcarelicensing.utah.gov/contact-us.html

5. Click Create Account
6. Complete the security questions and then click "Submit"

7. On the next screen Utah-ID will send your email a code to verify your email address. Go to your email and retrieve the code. (This is what the email will look like)
8. Return to Utah-ID and enter the code. Click Activate.

If you have any questions please contact Sarah Atherton at satherton@utah.gov or 801-842-1422.

9. When logging into the portal after creating the Utah-ID, please use the email address not the chosen Utah-ID.