

Child Care Licensing (CCL)

Live Scan Fingerprint Processing Form 02/19



CCL rules require all individuals involved with child care to pass a background check including **fingerprints**. Your fingerprints must be collected by a State of Utah approved fingerprinting site.

After you **pay** CCL to process your fingerprints, you must **complete** and present this form and a current, valid government-issued **photo identification** (i.e. driver's license, State ID, military ID, etc.) to the fingerprinting site in order to be fingerprinted. The fingerprinting site you select may charge a fee to take and **submit** your prints and may retain a copy of this form. For a list of State authorized fingerprinting sites, please visit

<https://childcarelicensing.utah.gov/forms/All/Some%20Fingerprinting%20Locations.pdf>

For CCL to process the background check, **identify** the name of the facility below and **send** a completed copy of this form to CCL at childcarelicensing@utah.gov, Fax 801-274-0645, or PO Box 142003, Salt Lake City, UT 84114-2003

Name of Facility/Provider: _____ Facility/Provider Phone Number: _____

Individual's Information

Last Name:					
First Name:			Middle Name:		
Eye Color:			Hair Color:		
Height:			Weight:		
Gender:			Race:		
DOB:			Place of Birth:		
US Citizen:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	SSN: _____

The above information has been reviewed by me and is true and correct.

Individual's Signature: _____ Date: _____

Address: _____

Email Address: _____ Phone Number: _____

Billing Information

Billing Code B2086	Reason Fingerprinting UCA 26-39-404	Agency DOH	WIN/FBI NFUF
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Fingerprint Vendor Use Only

The fingerprint technician must sign and date before returning this form to the applicant.

OTN/Live Scan Site: _____

Technician Signature: _____ Date: _____

CCL Use Only

CCL Fingerprint fee payment verified by: _____ Date: _____