



**Residential Certificate Unannounced EP Inspection**

This inspection checklist is the tool CCL licensors use to ensure consistency for every inspection.

R430-50 - [Childcarelicensing.utah.gov](http://Childcarelicensing.utah.gov)

<b>Facility Name:</b>		<b>Facility ID:</b>		<b>Phone Number:</b>		<b>Notes</b>
<b>Address:</b>		<b>Capacity:</b>		<b>Email Address:</b>		
<b>License Expiration Date:</b>		<b>Last Announced Inspection:</b>		<b>Last Unannounced Inspection:</b>		

Please Review The following items prior to the inspection: (Mark with a check mark if completed and make and necessary notes)				<b>Additional Notes</b>		
<input type="checkbox"/>	DWS Eligible					
<input type="checkbox"/>	DAS Review / Sticky Notes					
<input type="checkbox"/>	Facility Personnel Listed in UCCLAPP					
<input type="checkbox"/>	Current Variances					

**Inspection Information:**

- All areas that are inaccessible to children in care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be compliant with all applicable rules during the inspection.
- I will email you this inspection checklist after the inspection is completed. I will send you an official inspection report once this inspection has been approved by CCL management.
- If the only rule violations are documentation and/or records, please submit them to Licensing by the correction required date listed. A licensor may conduct a follow-up inspection to verify compliance and maintenance of any violation.
- You may submit feedback on this inspection through your Child Care Licensing Portal or at <https://childcarelicensing.utah.gov/EvalForm.html>

**Signature Information**

<b>Inspection Type:</b>		<b>Date:</b>		<b>Time Started:</b>		<b>Time Ended:</b>	
<b>Number of Rule Violations:</b>		<b>Name of Individual Informed of this Inspection:</b>		<b>Licensor(s) Conducting this Inspection:</b>			
<b>Signature of Informed Individual:</b>						<b>Date Signed:</b>	

**Skip this portion for now until further notice from CAC**

**Ratio and Group Size Verification**

The information regarding ratios and group size was verified and electronically recorded for the Office of Child Care during the Licensing Inspection. If you have any questions about the Child Care Quality System, please contact your local Care About Childcare.

<b>Name of Individual Informed of Outcome</b>	<b>Signature of Informed Individual and Date Signed</b>



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Licensors Introductory Items

<input type="checkbox"/>	Introduction of any unknown CCL staff to the provider	<input type="checkbox"/>	Make sure your mask is on and to place your shoe covers on once you enter the facility.
<input type="checkbox"/>	Give a brief explanation of the inspection process to the provider	<input type="checkbox"/>	If using your own thermometer to take your temperature, show the provider your temperature.
<input type="checkbox"/>	<b>ASK:</b> the provider if they want you to <b>tell staff about rule violations</b> as you conduct the walk-through, or wait until the inspection is over to tell them.	<input type="checkbox"/>	<b>ASK:</b> Where do you store <b>medications</b> ?
<input type="checkbox"/>	Wash hands or use hand sanitizer before touching items in the facility.		
<input type="checkbox"/>	Please review the Provider's days and hours of operations.		

General Notes

C = Compliant NC = Noncompliant NO = Not Observed NA = Not Applicable CDI = Compliance During Inspection

Rule #	Rule	C	NC	NO	NA	Compliance Required By:	Corrected During Inspection	RISK: Low, Moderate, High Extreme	Notes
<b>Section 5: Rule Violations and Penalties</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-5(4)(e)	The department may deny or revoke a residential certificate if the child care provider: (e) <b>fails to allow authorized representatives of the department access to the facility</b> to ensure compliance with this rule.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
<b>Section 6: Administration and Children's Records</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-6(2)	The provider shall <b>protect children from conduct that endangers children in care</b> , or is contrary to the health, morals, welfare, and safety of the public.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
Phase 3 Conditions	<ul style="list-style-type: none"> <li>• Did the provider ensure that <b>staff, children, household members, and visitors were screened for fever, cough, trouble breathing, sore throat, sudden change in taste or smell, and muscle aches and pains at the beginning of the day and upon arrival, and not allow any symptomatic individuals to enter the facility. Was anyone with any of these symptoms sent home and tested for COVID-19?</b></li> <li>• Did the provider ensure that <b>anyone coming into the facility washed their hands</b> with soap and running water or alcohol-based hand sanitizer before touching any facility surface?</li> <li>• Did the provider <b>restrict off-site activities to places or environments where social distance and proper cleaning practices can be controlled?</b></li> <li>• If there was a <b>confirmed case of COVID-19</b> at the facility, did the provider <b>consult with their local health department and follow their instructions?</b></li> <li>• Did the provider ensure that <b>surfaces, items, and areas that are used and touched often were cleaned and sanitized at least daily</b> and before a new group used the room?</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
<b>Section 8: Background Checks</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-8(1)(a)-(b)	Before a <b>new covered individual becomes involved with child care</b> in the program, the provider shall use the CCL provider portal search to: (a) <b>verify that the individual has a current CCL background check</b> ; and (b) <b>associate that individual with their facility</b> if the covered individual appears in the search.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-50-8(2)(a)-(d)	Before a <b>new covered individual who does not appear in the CCL provider portal search becomes involved with child care</b> in the program, the provider shall: (a) <b>have the individual submit an online background check form and fingerprints</b> for individuals age 18 years old and older; (b) <b>authorize the individual's background check</b> through the CCL provider's portal; (c) <b>pay any required fees</b> ; and (d) <b>receive written notice from CCL that the individual passed the background check.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-50-8(4)(a)-(c)	Within <b>ten working days</b> from when a <b>child who resides in the facility turns 12 years old</b> , the provider shall: (a) <b>ensure that an online background check form is submitted</b> ; (b) <b>authorize the child's background check</b> through the CCL provider's portal; and (c) <b>pay any required fees.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-50-8(11)	If a covered individual fails to pass a CCL background check, including that the individual has been convicted, has pleaded no contest, or is currently subject to a plea in abeyance or diversion agreement for a felony or misdemeanor, the provider shall prohibit that individual from being employed by the child care program or residing at the facility until the reason for the denial is resolved.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-50-8(14)	The provider and the covered individual shall notify the department within 48 hours of becoming aware of the covered individual's arrest warrant, felony or misdemeanor arrest, charge, conviction, or supported LIS finding.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
<b>Section 9: Facility</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-9(13)(a)-(c)	If there is a swimming pool on the premises that is not emptied after each use, the provider shall: (a) meet applicable state and local laws and ordinances related to the operation of a swimming pool; (b) maintain the pool in a safe manner; and (c) when not in use, cover the pool with a commercially-made safety enclosure that is installed according to the manufacturer's instructions, or enclose the pool within at least a four-foot-high fence or solid barrier that is kept locked and that separates the pool from any other areas on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-50-9(14)(a)-(c)	If there is a hot tub with water in it on the premises, the provider shall make the hot tub inaccessible to children by: (a) keeping the hot tub locked with a properly working cover; or (b) enclosing the hot tub within at least a four-foot high fence or solid barrier that is kept locked and that separates the hot tub from any other areas on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
If there is an outdoor area assess the following rules		<input type="checkbox"/>	Check here if the provider does not have an outdoor area used by children in care						
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-9(21)(a)-(b)	The provider shall ensure that the outdoor area is enclosed within a fence, wall, or solid natural barrier that is at least four feet high if the facility is on a street or within a half mile of a street that: (a) has a speed of 25 miles per hour or higher; or (b) has more than two lanes of traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-50-9(22)(a)-(e)	The provider shall ensure that the following hazards are separated from the children's outdoor area with a fence, wall, or solid natural barrier that is at least four feet high: (a) barbed wire that is within 30 feet of the children's play area; (b) livestock on or within 50 yards of the property line; (c) dangerous machinery, such as farm equipment, on or within 50 yards of the property line; (d) a drop-off of more than five feet on or within 50 yards of the property line; and (e) a water hazard, such as a swimming pool, pond, ditch, lake, reservoir, river, stream, creek, or animal watering trough, on or within 100 yards of the property line.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-50-9(23)	The provider shall ensure that there is no gap five by five inches or greater in or under the fence or barrier.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
<b>Section 10: Ratios and Group Size</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-10(1)	The provider shall maintain at least one caregiver for up to eight children in care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-50-10(2)	The provider shall ensure that there are no more than two children younger than two years old in care including the provider's and employee's own children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
<b>Section 11: Child Supervision and Security</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes



-50-13(11)(a)-(b)	The provider shall ensure that the following items are <b>inaccessible to children: (a) live electrical wires; and (b) for children younger than five years old, electrical outlets and surge protectors without protective caps or safety devices when not in use.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-50-13(12)(a)-(b)	Unless used and stored in compliance with the Utah Concealed Weapons Act or as otherwise allowed by law, the provider shall ensure that <b>firearms such as guns, muzzleloaders, rifles, shotguns, hand guns, pistols, and automatic guns are: (a) locked in a cabinet or area using a key, combination lock, or fingerprint lock; and (b) stored unloaded and separate from ammunition.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H, Ex	
-50-13(13)	The provider shall ensure that <b>weapons such as paintball guns, BB guns, airsoft guns, sling shots, arrows, and mace are inaccessible to children.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-50-13(14)	The provider shall ensure that <b>alcohol, illegal substances, and sexually explicit material are inaccessible, and not used on the premises, during off site activities, or in center vehicles any time a child is in care.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-50-13(20)(a)-(d)	The provider shall ensure that <b>tobacco, e-cigarettes, e-juice, e-liquids, and similar products are inaccessible</b> and, in compliance with the Utah Indoor Clean Air Act, not used: <b>(a) in the facility or any other building when a child is in care; (b) in any vehicle that is being used to transport a child in care; (c) within 25 feet of any entrance to the facility or other building occupied by a child in care; or (d) in any outdoor area or within 25 feet of any outdoor area occupied by a child in care.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
<b>Section 17: Medications</b>		<input type="checkbox"/> Check here if there are NO Medications on the premises and the provider does not administer medications							
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-17(1)	The provider shall make <b>medications inaccessible to children in care.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
<b>Section 18: Activities</b>		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-18(5)(a)-(f)	If <b>swimming activities are offered or if wading pools are used</b> , the provider shall ensure that: <b>(a) the parent gives permission before their child in care uses the pool; (b) caregivers stay at the pool supervising when a child is in the pool or has access to the pool, and when an accessible pool has water in it; (c) diapered children wear swim diapers when they are in the pool; (d) wading pools are emptied and sanitized after use by each group of children; (e) if the pool is over four feet deep, there is a lifeguard on duty who is certified by the Red Cross or other approved certification program any time children have access to the pool; and (f) lifeguards and pool personnel do not count toward the caregiver-to-child ratio.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
<b>Section 19: Play Equipment</b>		<input type="checkbox"/> Check here if there is no play equipment							
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-50-19(2)	The provider shall ensure that, when in use, <b>stationary play equipment is not placed on a hard surface such as concrete, asphalt, dirt, or the bare floor.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-50-19(3)(a)-(c)	Except for trampolines, the provider shall ensure that <b>stationary play equipment with a designated play surface that is 18 inches high or higher; (a) has a surrounding three-foot use zone, free of hard objects or surfaces, that extends from the outermost edge of the equipment; (b) has cushioning that covers the entire required used zone; and (c) is stable or securely anchored.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	



**Crib Form**

<b>Facility Name:</b>		<b>Facility ID:</b>		<b>Phone Number:</b>	
<b>Address:</b>				<b>Licensors:</b>	
		<b>Inspection Date:</b>			

The Owner/Director/Provider had the following documentation showing each crib used by children in care is in compliance with CPSC standards:

<input type="checkbox"/>	Tracking label showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Registration form showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Other documentation from the CPSC's Office of Compliance and Field Operations (jjirgl@cpsc.gov.) showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Documentation from the manufacturer or retailer showing that the crib was manufactured prior to June 28, 2011 but is certified
<input type="checkbox"/>	There are no cribs used by children in care.

<b>Owner / Director / Provider Signature:</b>	<b>Licensors Signature:</b>