MAXIMUM CAPACITIES	
Applicant's Name:	
Number of Applicant's own Children Ages 4 through 12:	

Indoor Maximum Capacity

To determine the maximum capacity, first calculate the square footage of all rooms/areas of the home that the applicant identifies as those that will be used for child care. To do this:

- First divide each room and/or area into squares and/or rectangles sections.
- Then measure the length and width of each square and/or rectangle.
- When taking these measurements use a tape measure and stretch it across the floor.

Use the following conversions when recording measurements:

1 inch equals .083 feet	5 inches equal .416 feet	9 inches equal .750 feet
2 inches equal .166 feet	6 inches equal .500 feet	10 inches equal .833 feet
3 inches equal .250 feet	7 inches equal .583 feet	11 inches equal .916 feet
4 inches equal .333 feet	8 inches equal .666 feet	

- Then, for each square and/or rectangle section, multiply the length by the width and add those numbers together. This is the square footage for that room/area.
- Add together the square footage of each room or area and divide by 35. (Carry each calculation out to three decimal points.) Do not round up to the next number.

You only need to measure until you determine there is enough square footage for the requested capacity plus the number of household members ages 4 through 12. If the calculated capacity of the rooms/areas designated for child care is less than the capacity requested by the applicant plus the number of household members ages 4 through 12, calculate the capacity of rooms/areas not designated for child care but used by the applicant's related children under age four and add those capacities to the capacities of the areas/ rooms designated for child care. If there is enough square footage for the requested capacity plus the number of household members ages 4 through 12, there is enough square footage for the requested capacity. The requested capacity is the maximum capacity of the license/certificate. If there is not enough square footage for the requested capacity plus the number of household members ages 4 through 12, reduce the requested capacity accordingly. The reduced number is the maximum capacity of the license/certificate.

ROOM / AREA	MEASUREMENTS		SQUARE FOOTAGE TOTALS	
	LENGTH	WIDTH		
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
			0.000	
TOTAL INDOOR SQUARE FOOTAGE:		0.000	Indoor Maximum CAPACITY:	0.000

Outdoor Maximum Capacity

Use the same procedure for the indoor capacity, but divide by 40 instead of 35. You only need to measure until you determine there is enough square footage for the requested capacity.

OUTDOOR AREA	MEASUREMENTS		SQUARE FOOTAGE TOTALS	
	LENGTH	WIDTH		
Outdoor Play Area			0.000	
			OUTDOOR MAXIMUM CAPACITY:	0.000
☐ This is less than the indoor maximum capacity				