



**RESIDENTIAL CHILD CARE LICENSING  
ADVISORY COMMITTEE MEETING MINUTES**

9 July, 2020

<https://ccl.adobeconnect.com/advisorycommittee/>

**Members Present:** Dale Smith, Holly Kingston, Alanna Brickley, Sonia Arias, Melissa Monsivais, and Victoria Sanchez.

**Members Excused:**

**Members Absent:**

**Child Care Licensing Staff Present:** Simon Bolivar, Melinda Young, Kim Rice, Sarah Atherton, Kat Martinez, Keri Hamblin, Michele Evans Rice, Kim Bond, Charlotte Woodward, Alisha Griffin, Cheryl Nak, Mindy Palmer, Rosemary Vander Mayden, and Jacqueline Macias.

**WELCOME**

At 9:10 a.m., Dale Smith welcomed everyone and started the meeting.

**APPROVAL OF MINUTES**

The minutes from the May meeting were approved via email.

**COMMITTEE VACANCIES**

The committee needs a pediatrician and one consumer.

**ASSIGNMENT(S) FOLLOW-UPS**

There were no assignments from the last meeting.

**NEW BUSINESS**

**Proposed rule changes public comment report**

- Simon went over some of the changes. Questions and comments were answered and discussed.

**Current COVID-19 emergency procedures status report**

- We are currently on phase 3 emergency conditions and adhering to the recommendations. These conditions will be in place until further notice by the Utah Department of Health. However, every provider must follow and obey their local laws. Simon explained the current status. Questions and comments were answered and discussed.

**New licensing and background check fee**

- The recent increase in fees was a legislative decision. Effective July 1, 2020, the new license fee was increased to \$62.00 and the new background check fee to \$20.00. However, OCC is currently covering the cost of the background check fee for new covered individuals due to COVID -19. Comments were discussed.

### **Not required kitchen inspection certificate and business license for renewals**

- Providers are no longer required to submit a copy of their business license or a current kitchen inspection to renew their license/certificate. Questions and comments were answered and discussed.

### **Face-to-face training requirement proposed rule change**

- Simon went over the proposed rule change again to make sure all committee members have a full understanding of this change. Questions and comments were answered and discussed.
  - Sonia Arias moved to proceed with the proposed rule change, to eliminate the half of the required annual training hours as interactive training. Melissa Monsivais seconded motion. All committee members including Melissa Monsivais were against the motion. The motion did not pass.
  - The current rule will remain as it is in the proposed language. That is, replacing the words face-to-face with the word interactive.

**Committee members comments and recommendations - None**

### **Public Comment**

None

### **AGENCY REPORTS**

#### **Child Care Licensing – Simon Bolivar**

- The proposed rules have been posted for public comment.
- CCL is working with the Office of Child Care, the Epidemiologist Department, and the Health Department to help with the process of providing clear and faster answers to providers regarding questions about COVID-19.

#### **Office of Child Care – Karrie Phillips**

- Subsidy rates will increased on September 1, 2020 for Licensed Family and Center providers. A new market rate survey will go out in September.
- All Care About Child Care classes are currently being provided through a virtual format. Classes are free for the month of July, August, and September. The Office of Child Care is offering scholarships for the full cost of the National Administrator Credential. The CDA scholarship is now open to all urban child system professionals.
- The Operations Grant will continue through August.
- The Child Care Quality System has been put on hold by OCC because the Developmental Environment Rating Scale (DERS) stated that their tools should not be used during pandemic situations. Due to this situation the certify quality rating is being extended through next year 2021.
- OCC is currently working on technical assistant support for Center and Family providers.

#### **Utah Afterschool Network – Kelly Riding**

- All professional learning events have been moved to virtual platform. Live conferences will be provided by the end of October. The link to jump start conference is the following: [utahafterschool.org/what-we-do/professional-learning/item/444](http://utahafterschool.org/what-we-do/professional-learning/item/444).

## **ASSIGNMENTS**

None

Dale Smith adjourned the meeting at 10:53 a.m.

## **UPCOMING 2020 MEETINGS**

September 10, November 12  
9:00 a.m. – 11:00 a.m. virtual meeting

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at [jmacias@utah.gov](mailto:jmacias@utah.gov) to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.