



**RESIDENTIAL CHILD CARE LICENSING
ADVISORY COMMITTEE MEETING MINUTES**

10 January, 2019

Highland Plaza Building, Auditorium
3760 South Highland Drive
Salt Lake City, UT

Members Present: Dale Smith, Amy Sperandeo, Holly Kingston covered for Ilse Wilson.

Members Excused: Laura Brown, Sharon Miller.

Members Absent: Jessica Goodman, Amber Critchlow.

Department of Health and Child Care Licensing Staff Present: Simon Bolivar, Curtis Burke, Donna Thomas, Kim Rice, Avis Burrows, Sarah Atherton, Charlotte Woodward, Katie Adams, Hannah Wally, Kat Martinez, Lori Birrell, Jolene Holbrook, Karen Allison, Rosemary VanderMeyden, Paula Mills, Jacqueline Macias.

WELCOME

At 9:00 a.m., Dale welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the November meeting were approved via email.

NEW BUSINESS

Revision of Committee Bylaws -

- Simon went over the Bylaws. Questions were answered and discussed.

Chair and Vice chair election -

- There was no quorum. The election will be review and discussed on the next agenda.

Changes and additions to the interpretation manual -

- The goal is to have it completed and published by the end of January or before the next committee meeting. As soon as it is posted providers will be notified and will have a 30 day period to provide their feedback.

Review CMP for homes regarding accessible, loaded firearms –

- Comments and questions were discussed and answered during the committee meeting.
 - Dale asked Simon if he could meet with the department regarding the concerns about the penalties for homes and center providers.
 - Simon will bring it up to the department and will inform the decision to the residential committee.

Inspecting for choking hazards, review of the accessible guidelines – revisit the wording -

- Simon explained the definition of inaccessible hazard items.
 - Comments and questions were discussed and answered during the committee meeting.
 - Dale recommended for Simon to take Mr. Pevey’s proposed language and the two stage process for evaluation.

- Simon stated that every recommendation received will be evaluated and answered.

Committee vacancies -

- We are still waiting for nominations to be made from the executive director.
- There are still some vacant positions which will continue to be advertised.

Committee member comments and recommendations – None

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- Green post card.
 - The green post card will no longer be sent by CCL as all communications will now take place via email.
- Interpretation manual:
 - The goal is to have it completed and published by the end of January or before the next committee meeting.
- Background Checks.
 - The background check unit is finally fully staffed and the process of background checks is now faster.
- Facebook page.
 - Our facebook page will continue to be used for advertisements, trainings, etc.

Office of Child Care – Kerrie Phillips

- 113 applications have been received for the early rating in the child care quality system.
- The quality indicator will be ending on June 30th of this year due to the confusion between the quality system and the quality indicators. They will no longer be part of the scoring for the child care quality system.

Utah Afterschool Network – Kelly Riding

- There are two training opportunities coming up for people who work with school age kids.
 - The Southern Recharge Workshop will be held in St. George on February 9th.
 - The Northern Recharge Workshop will be held at Glendale Middle School on February 23rd.

ASSIGNMENTS

Simon

- The interpretation manual should be completed and published by the end of January or before the next committee meeting.
- Meet with the department regarding the concerns about the penalties for homes and center providers.

PUBLIC COMMENTS

There was a conversation during the meeting addressing background checks being delayed. Simon explained that the background checks that are being delay are renewals and that no background check has taken 45 days or longer, unless there is a pending case for that individual. There were no additional public comments.

Dale Smith ended the meeting at 11:13 am.

UPCOMING 2019 MEETINGS

March 14, May 9, July 11, September 12, November 14
Highland Plaza Auditorium, 3760 S. Highland Dr., Salt Lake City, UT

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Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.