

**LICENSE EXEMPT FACILITY OR PROGRAM
PRESERVICE TRAINING**

*All directors, director designees, caregivers, and assistant caregivers must complete **at least 2.5 hours** of pre-service training no more than 6 months before their first day of interacting with children in care.*

The training must include the required topics.

THIS TRAINING ONLY HAS TO BE DONE ONE TIME.

Name:

Date First Interacted with Children:

TRAINING TOPIC	DATE OF TRAINING	LENGTH OF TRAINING	SOURCE OF TRAINING name of class and presenting agency -or- name of document, article, book, video, etc.
the prevention of Sudden Infant Death Syndrome and safe sleeping practices			
the prevention of Shaken Baby Syndrome and Abusive Head Trauma			
recognizing the signs and symptoms of child abuse and neglect and the legal reporting requirements			
recognizing the signs of homelessness and what assistance is available			
review of the program's Health and Safety Plan			
review of the DWS Approval Regulations			

TOTAL TIME