

LE DWS UNANNOUNCED INSPECTION

childcarelicensing.utah.gov

Name: Phone Number: Email:	Location Address:	Facility Number: Licensor(s):
Inspection Date:	Start Time: End Time:	Director: Director Designee:

C - Compliance
NC - Noncompliance

Regulation Violation(s) Action Needed	Due Date	First Follow-Up	Second Follow-Up	Third Follow-Up
	Due Date	C NC	C NC	C NC
	Due Date	C NC	C NC	C NC
	Due Date	C NC	C NC	C NC
	Due Date	C NC	C NC	C NC
	Due Date	C NC	C NC	C NC
	Due Date	C NC	C NC	C NC
	Due Date	C NC	C NC	C NC

Number of regulation violations:

If the only regulation violations were missing documentation, you must submit the documentation to your licensor. Remember to have the facility/program name on all documents.

If you don't show compliance by the due date, the facility/program won't be eligible to receive money from the Department of Workforce Services (DWS).

Director's Signature and Date:

First Follow-Up Inspection

Date: Start Time: End Time:

Number of regulation violations:

If on-site, Provider's/Director's or Designee's Signature and Date:

Second Follow-Up Inspection

Date: Start Time: End Time:

Number of regulation violations:

If on-site, Provider's/Director's or Designee's Signature and Date:

Third Follow-Up Inspection

Date: Start Time: End Time:

Number of regulation violations:

If on-site, Provider's/Director's or Designee's Signature and Date:

FACILITY/PROGRAM INFORMATION

When Care is Provided or When the Program is Open:

Notes (Include information from Sticky Notes):

INSPECTION

C - Compliance NC - Noncompliance NA - Not Applicable

*Level 1 Noncompliance

✓ Remain until there is compliance

QUESTIONS		Compliance	Notes
1) d)	Is there a director designee who is at least 21 years old with the authority to act on behalf of the director?	C NC NA	
1) e)	Is the director or the director designee at the facility whenever there are children in attendance?	C NC NA	
5) a)*	Do you ensure that no child is subjected to physical, emotional, or sexual abuse while in care?	C NC NA	
5) b)*	Do all employees and volunteers know the reporting requirements for suspected child abuse?	C NC NA	
DOCUMENTATION		Compliance	Notes
1) b)	Does the director have the required credentials?	C NC NA	
1) h)	Ask▶ Did the directors, director designees, caregivers, and assistant caregivers complete at least 2.5 hours of preservice training in the required topics no more than 6 months before their first day of interacting with children?	C NC NA	
1) i)	Did the directors, director designees, caregivers, and assistant caregivers document at least 2.5 hours of preservice training in the required topics no more than 6 months before their first day of interacting with children?	C NC NA	

BACKGROUND CHECKS

Compliance

2) b)*
2) i) Have all Covered Individuals passed background checks and are associated with the facility?

C NC NA

INDOOR AND OUTDOOR		Compliance			Notes
✓ 3) a)*	Are caregivers maintaining active supervision of all children in care at all times? Ask ► How many children are in your care?	C	NC	NA	
✓ 3) c)*	Are minimum caregiver to child ratios and maximum group sizes maintained?	C	NC	NA	
✓ 3) d)*	When infants or toddlers are in care: - Are infants and/or toddlers in mixed age groups when there are more than 8 children in the group? - When there are more than 2 infants and/or toddlers in a group are there at least 2 caregivers?	C	NC	NA	
✓ 4) c)*	Ask ► Are there firearms stored at the facility? If yes - Ask ► Are they stored separately from ammunition? - Are they stored in a locked cabinet or area?	C	NC	NA	
4) d) i)*	Are tobacco, e-cigarettes, or e-juice accessible?	C	NC	NA	
4) d) ii)*	Are open containers of alcohol accessible?	C	NC	NA	
4) d) iii)*	Are sexually explicit materials accessible?	C	NC	NA	
4) d) iv)*	Are illegal items accessible?	C	NC	NA	
4) d) vi)*	Are open flames accessible?	C	NC	NA	
4) d) viii)*	Are trampolines accessible?	C	NC	NA	
4) h)	Are all areas of the facility used for care clean and sanitary?	C	NC	NA	
4) i)	Are all areas of the facility maintained and used in a safe manner?	C	NC	NA	
✓ 5) c)*	Do caregivers have appropriate interactions with children in care?	C	NC	NA	
4) g)*	Is there a place for children to be signed in and out of the facility? Does it include the time of arrival and the time of departure?	C	NC	NA	
4) h) i)*	If infants or toddlers are in care: - Do high chairs have T-shaped safety straps or devices?	C	NC	NA	
4) h) ii)*	- Do caregivers leave children unattended when the children are on the diaper surface?	C	NC	NA	
4) h) iii)*	- Do infants must sleep in equipment designed for sleep such as a crib, bassinet, porta-crib, or play pen?	C	NC	NA	
4) h) v)*	- Are infants placed on their backs for sleeping?				
4) h) iv)*	- When there are more than 8 children in the outdoor area, do infants and/or toddlers use the outdoor play area at the same time as the older children?	C	NC	NA	

OUTDOOR
Check when there is not an outdoor area maintained by the provider.

C - Compliance NC - Noncompliance NA - Not Applicable		Compliance			Notes
4) i) i)*	Is the outdoor area safely accessible?	C	NC	NA	
4) i) ii) (1)*	If there are children younger than school-age: - Is the area enclosed with a fence, wall, or solid natural barrier that is at least 4 feet high?	C	NC	NA	
4) i) ii) (2)*	- Does the fence have gaps greater than 5 inches by 5 inches?	C	NC	NA	
4) i) iii)*	Is drinking water available?	C	NC	NA	
4) d) viii)*	Are trampolines accessible?	C	NC	NA	
4) i) iv) (1)*	Are metal animal swings accessible?	C	NC	NA	
4) i) iv) (2)*	Are unanchored swings accessible?	C	NC	NA	
4) i) iv) (3)*	Are unanchored slides accessible?	C	NC	NA	
4) i) iv) (4)*	Is standing water accessible?	C	NC	NA	
4) i) (v) (1) (2)*	Does all stationary play equipment have the required use zones?	C	NC	NA	
4) i) vi) (1) (2) (3)*	Is there adequate protective cushioning in all use zones?	C	NC	NA	
4) i) vi) (4)*	If there is stationary play equipment on grass and not on a hard surface: - Does it meet the height restrictions and not have moving parts on which children sit or stand?	C	NC	NA	
4) i) vii)*	Does stationary play equipment have required protective barriers?	C	NC	NA	
4) i) viii)*	Are there any entrapment hazards on, within the use zone of, or adjacent to the use zone of any piece of stationary play equipment?	C	NC	NA	
4) i) ix)*	Are there any strangulation hazards on, within the use zone of, or adjacent to the use zone of any piece of stationary play equipment?	C	NC	NA	
4) i) x) (1)*	If there are infants or toddlers: - Are there any designated play surfaces that exceeds 3 feet in height on any piece of stationary play equipment used by infants and/or toddlers?	C	NC	NA	
4) i) x) (2)*	- Do swings used by infants and/or toddlers have enclosed seats?	C	NC	NA	