

**RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE
MEETING MINUTES**

8 January 2015
Cannon Health Building, Room 128
288 North 1460 West
Salt Lake City, UT

Members Present: Dale Smith, Julie H. Shakib, Joni Hemond, and Ilse Wilson.

Members Excused: Nicole Cunard and Cindy Smith.

Members Absent: Jessica Goodman.

Department of Health and Child Care Licensing Staff Present: Marc E. Babitz, Teresa Whiting, Simon Bolivar, Jessica Strout, Sue Kirkham, Kathleen Sanders, Joyce Hasting, Sarah Atherton, and Austin Roy.

WELCOME

Mr. Smith welcomed those members of the committee and the public who were in attendance. Meeting commenced at 11:20 a.m.

OLD BUSINESS

Minutes from the November meeting were approved via email.

NEW BUSINESS

Advisory Committee By-Laws: Changed Article VI (Committee Meetings) section D, so that it now says “Public Involvement” instead of “Citizen Involvement”.

Report on Monitors by Simon Bolivar and Kathleen Sanders: Simon explained that sleeping infants may be supervised by: A) being in the same room as the provider, B) provider checks visually every 15 minutes, or C) they can use an approved monitor device (movement sensitive pad that goes under the child when they are sleeping and detects if they are breathing or not). The questions raised in our last meeting were: why can't these monitors be used while outside versus being in a different room of the house, and how many pads can one monitor keep track of and observe?

Kathleen: What I found during my research is that monitors can have a range of 800ft, and that of the manufacturers that I spoke with it is a one monitor for one pad. There is no device currently that can receive multiple pad signals. These pads are intended for personal (home) use

(not institutional). The pads monitor movement and an alarm will go off if no movement is detected after 15 seconds.

Joni: In the hospitals we don't send babies home that are having problems because of all of the false positives that can occur with these types (movement sensors) of monitors. A concern about this type of monitor is all of the false positives that will occur, and in time a provider may just ignore the alarm if it goes off falsely all of the time.

Ilse: Being able to use a monitor to go outside would be nice because providers are slaves to the infant and they are unable to take the other 7 children in their care outside because the infant is asleep.

Dale: A video and audio monitoring device would be great for observing toddlers and making sure they don't climb out of their crib and/or hurt themselves when they wake up from a nap. I don't think a pad should be used because it doesn't really prevent anything (SIDS, etc.). Can we look into audio/visual solutions?

Kathleen will look into audio/visual monitoring devices for the next meeting to see whether or not that is a viable solution.

Dr. Babitz: If we do decide to approve other devices, rule won't have to change since the terminology used is "approved devices". Only the rule interpretation needs to be changed. What we need to look at is:

- 1) Can a provider be outside?
- 2) Do we want to get rid of some devices?
- 3) What types of devices do we want to recommend/approve?

REPORT FROM PARTNER AGENCIES

CCDBG Act of 2014, Presented by Tracey Gruber, Director, Office of Child Care:

- Currently, only the basic parameters of the grant have been revealed, which include: the provision of federal funding and grants for the purpose of child care and development.
- Grants may be targeted towards those providers who are taking care of children on government assistance.
- Exempt providers receiving OCC monies will now have some regulations because of the CCDBG.
- A small number of kids (just over 100) are in exempt subsidized child care.
- Exemptions must be explained, and why they don't endanger the health and safety of children.
- Currently background checks are limited, to almost non-existent, for exempt providers.
- Deadline to submit the state plan to the federal government is by the end of June.

**See OCC Handout for greater detail, or
<http://www.acf.hhs.gov/programs/occ/ccdf-reauthorization>*

AGENCY AND COMMITTEE UPDATES

Report from the Child Care Center Licensing Committee:

- During a complaint investigation, licensors will reveal the purpose of their inspection, as much as possible at the beginning, but always by the end of the visit.
- A provider is still considered to be watching a child, even if their back is turned for a brief period of time.
- Evaluation forms (used to grade the licensor) are being left at the end of each inspection. A pre-paid envelope is left with the evaluation form so that providers can rate their licensor and then mail them confidentially and directly to Simon Bolivar for review. These forms go directly to Simon and no one else; an electronic submission will soon be an option; and forms are going to be revised to clarify that the licensor that did the inspection does not see the results.
- One out of compliance item does not result in multiple violations; only the most serious of those violations results in a finding.

Report from Child Care Licensing:

- Provider background screening cards started going out on December 1, 2014. These are the ID's that will remain with providers, even when they change facilities.
- We are currently doing about 11,000 background checks per year.
- The only group that won't be getting background screening cards is FFN providers.
- The entire application process and all Child Care Licensing documents will soon be available online.
- If something needs to be put on the agenda, please let Child Care Licensing or the Committee Chair know as soon as possible.
- Personnel lists will be updated at the time of inspections going forward; this means names will be updated and/or disassociated as necessary.

Report from Office of Child Care:

- Current initiatives will be increasing levels of liability for providers.
- Exempt providers in particular are going to be regulated much more that they have in the past.
- At some point it will be beneficial to have a representative of the exempt population; much like we currently have the center advisory committee and the residential advisory committee for those specific populations.
- There is a need to begin to bridge the gap between licensed and exempt providers.

PUBLIC COMMENT

Joni Hemond will soon be leaving the committee. The committee is looking for a new pediatrician to replace her. With some potential candidates currently in mind, we will have to wait and see how they respond to invitations.

Dale: The Residential Child Care Licensing Advisory Committee and the Child Care Center Licensing Committee should find times and coordinate so that presentations can be done to overlap between the two meetings, for those presentations that apply to both. By finding a common time and being better coordinated we can avoid having presenters do the same presentation twice.

Now that Child Care licensing has moved to the Highland Drive building, as well as the rest of the Bureau and Division, committee meetings can be scheduled in that building instead of the Cannon Building.

These items will be part of the agenda for the next meeting, so the committees can vote on them.

Mr. Smith adjourned the meeting at 12:30 p.m.

UPCOMING SCHEDULE 2015

March 12, 2015

Cannon Health Building
288 N 1460 W
Salt Lake City, UT
Room 128
11:00 a.m. to 12:30 a.m.

May 14, 2015

July 9, 2015

September 10, 2015

November 12, 2015

3760 S Highland Dr.
Salt Lake City, UT
Room 578
11:00 a.m. to 12:30 a.m.

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Austin Roy at (801) 584-8294 or via email at aroy@utah.gov to request reasonable accommodations.