

LICENSE EXEMPT FACILITY OR PROGRAM ON-GOING TRAINING

*Directors, director designees and caregivers who count in ratios must complete at least 2 hours of on-going child care training for each month they have been employed or have volunteered or at least 20 hours each exemption year. At least half of the training must be face-to-face training.
The training must include the required topics.*

Name:

| TRAINING TOPIC | FIRST DATE COUNTED IN RATIOS | DATE OF TRAINING | LENGTH OF TRAINING (in minutes) | SOURCE NAME OF CLASS AND PRESENTING AGENCY OR NAME OF DOCUMENT, ARTICLE, BOOK, VIDEO, ETC. | FACE TO FACE |
|--|------------------------------|------------------|---------------------------------|--|---------------|
| the prevention of Sudden Infant Death Syndrome and safe sleeping practices | | | | | Yes No |
| the prevention of Shaken Baby Syndrome and Abusive Head Trauma | | | | | Yes No |
| recognizing the signs and symptoms of child abuse and neglect and the legal reporting requirements | | | | | Yes No |
| recognizing the signs of homelessness and what assistance is available | | | | | Yes No |
| review of the program's Policies and Procedures (Health and Safety Plan) | | | | | Yes No |
| review of the program's Emergency Preparedness Plan (Health and Safety Plan) | | | | | Yes No |
| review of the Health and Safety Regulations | | | | | Yes No |
| | | | | | Yes No |